

# FOOD VENDOR APPLICATION

City of Suisun City Recreation, Parks, & Marina Department  
611 Village Drive, Suisun City, CA 94585  
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(707) 718-0311



RECREATION, PARKS, & MARINA DEPARTMENT  
SUISUN CITY, CA

<b>About the Event</b>
The City of Suisun City is hosting the Fourth Annual Cruisin' Suisun Car Show on Saturday, October 12, 2024 from 9:00am - 2:00pm. This event will feature classic cars, food, music, and vendors at the Suisun City Waterfront.
<b>Food Vendor Fees</b>
\$75 - 10'x10' space      \$100 - 10'x20' space      \$125 - 10'x30' space <b>***These fees DO NOT include any fees for your Solano County Health Permit***</b>
<b>Application Procedure</b>
To apply for a food vendor space, please fill out the second page of this application form and have it e-mailed, dropped-off or mailed along with a copy of your Solano County Health Permit to our offices no later than <b>4:00pm on Friday, October 4, 2024</b> . Space is limited and applications and space allotments are not guaranteed until confirmed. Late applications will be considered only if space is available. Forms must be returned to: <b>Justeen Singley, 611 Village Drive, Suisun City, CA 94585</b>
<b>Assignment of Space</b>
Space may not be re-assigned, sold, traded or shared without previous arrangement. You may not take-up any spot other than the one you are assigned. <ul style="list-style-type: none"><li>• Main course food vendors must be in an enclosed vehicle or trailer-BBQ or grill outside to prepare food</li><li>• Dessert/Snack vendors may use a single tent</li></ul>
<b>Selling &amp; Setup Information</b>
Vendors must arrive between 6:00am and 7:00am to setup their vendor space and be ready for sales/health inspection by 8:00am. Any late arrivals will be turned away and will not be given a refund.
<b>Sales</b>
Only items pre-approved by City of Suisun City may be sold at the event. Food vendors may not sell alcoholic beverages of any kind. All sellers must possess a resale number, collect taxes and be responsible for all their own sales and collections. A resale number can be obtained from the California State Board of Equalization. Applications are not complete without submitting a valid resale number with application.
<b>Supplies &amp; Clean-up</b>
Participants must supply their own equipment, resale license, signage and everything else necessary for their sales. City of Suisun City will manage the Solano County Office of Environmental Health permits & fee. All food vendors must have a valid health permit on file with Solano County. Vendors are responsible for disposing of their own cooking oil and may not use event dumpsters for oil disposal. Each vendor is responsible for the condition of his/her space during and after the event. You will be fined for any garbage or debris left behind. Vendor must remain in place and may begin breaking down at 1:30pm. Vendor must stop sales at 2:00pm and immediately break down their equipment
<b>Flyers</b>
Unless otherwise authorized, the City of Suisun City does not permit, within event boundaries, any distribution of printed materials, sampling, hawking, panhandling or soliciting.
<b>Responsibility</b>
The City of Suisun City and any city employee/volunteer will not be held responsible for any depredation or loss of any kind, whether by fire, theft, physical violence, elements of nature or other causes, however originating.

**Contact Information**

Business/Organization:		Date:	
Contact Name:	Booth Type: (tent, truck, etc)	Booth Size:	
Phone:	Email:		
Address:	City:	State:	Zip:

**Description of Items Sold & Items Priced**

**Terms of Agreement**

Please check the following boxes and sign below:

- I understand that I must arrive by 7:00am to set up, late arrivals will be turned away and no refund provided
- I understand that all vendors must be prepared to serve food at 8:00am for health inspection.
- I understand that I must provide my own power via low noise (under 80 decibels) generator.
- I understand that I may not breakdown until 1:30pm, and I must stop serving food at 2:00 p.m.
- I understand that I must provide my own change fund.
- Attached is a copy of the health permit decal of the food vendor that will be present at the event.
- I agree to meet all County Health requirements and follow any direction provided by the Health Inspector.  
(Please refer to:  
[www.solanocounty.com/depts/rm/environmental\\_health/consumer/food\\_program/default.asp](http://www.solanocounty.com/depts/rm/environmental_health/consumer/food_program/default.asp))
- Yes! I would like to participate in the Cruisin' Suisun Car Show.** I agree to sell the above listed items on Saturday, October 12, 2024 from 8:00am – 2:00pm.
- HOLD HARMLESS AND INDEMNIFICATION AGREEMENT FOR VENDORS**  
The applicant hereby agrees to indemnify and hold harmless the City of Suisun City, its officers, agents and employees against any and all claims, demands, costs, expenses and liability of every kind, nature and description directly and indirectly arising from participation permitted under this application, except for damages arising from the sole negligence or will full acts of the City. I certify that I shall accept responsibility on behalf of my group/organization for any damages or theft sustained by the City (premises, furniture or equipment) because of the occupancy of said premises by our group/organization. I have read and agree to comply with the rules and regulations stated within this contract. The cost of any special cleaning or damage to the facility, equipment or grounds, due to the participation, will be charged to the business listed on the application directly.

**Application Return & Payment**

**Email, Mail, OR Drop Off application by 4:00pm Friday, October 4 to:**

Justeen Singley, Recreation Coordinator  
611 Village Drive  
Suisun City, CA 94585

**PLEASE MAKE ALL CHECKS PAYABLE TO "SUISUN RECREATION, PARKS, AND MARINA"**

\_\_\_\_\_  
Signature \_\_\_\_\_  
Date

For Office Use Only					
Date Rec'd _____	Payment Rec'd _____	Payment Type _____	Check # _____	RecDesk# _____	Amt Paid _____